

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 26th OF OCTOBER 2018

Members Present:

1. Mr. Taranjit Singh, Managing Trustee-Guru Nanak Educational Trust
2. Mr. Aritra Chatterjee, Alumni member
3. Dr. Lopamudra Datta, Faculty
4. Dr. Sumana Chatterjee, Faculty
5. Dr. Prerona Saha, Faculty
6. Mr. Jaydip Ray, Faculty
7. Dr. Sriparna Kundu Sen, Faculty
8. Mr. Abhijit Das, Student
9. Ms. Semanti Paul, Student
10. Dr. Abhijit Sengupta, Chairman-IQAC

Leave of Absence Granted:

1. Chairman, Panihati Municipality
2. Dr. Asis Bala, Faculty
3. Mr. Anup Pal, Quality Assurance Manager-Dey's Medical Stores Pvt. Ltd. (Nominee from Industry)

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The chairperson extended welcome to all the invitees present in the meeting of IQAC

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 28th April, 2018.

The IQAC discussed and considered the minutes of the last meeting held on 28th April, 2018, a copy of which was circulated to the members. No Comments were received in writing.

Resolution : The draft minutes of the meeting held on 28th April, 2018 was confirmed

AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting

The action taken report was presented before IQAC members.

Resolution: Action taken report of the last meeting was discussed in detail by the members present and was approved

ITEM	RESOLUTION	ACTION TAKEN
AGENDA 1 To confirm and approve the minutes of the last IQAC meeting	The draft minutes of the meeting held on 20 th January, 2018 was confirmed.	NOTED
AGENDA 2		



To note and ratify action taken report (ATR) of the last meeting.	Action taken report of the last meeting was discussed in detail by the members present and was approved.	NOTED
AGENDA 3 To discuss on NIRF ranking	It is resolved to: a) motivate the faculty to take up maximum possible research activity resulting publications in Scopus/SCI Indexed Journals. Patent filing and Research Projects b) Taking measures for improving Perception through a dedicated constituted committee c) Allocating possible improvement in the budget for Financial Resources & their Utilization	The matter is referred to R&D Committee
AGENDA 4: Discussion on Academic calendar	The structure of the academic calendar for the session 2018-19 was finalized	Academic calendar for the session 2018-19 is prepared and implemented
AGENDA 5: Discuss on preparation of AQAR	It was resolved that the AQAR should be submitted to NAAC within the stipulated time.	AQAR submitted on time
AGENDA 6: Discussion on organization of FDP	It was resolved that The institute will organize a one week FDP	5 Days Faculty Development on "Recent Trends in Advancement of Pharmaceutical Sciences" was organized on 10 th October-14 th October 2018
AGENDA 7: Result analysis of Odd Semester 2017	Coordinator-IQAC presented the Comparative Result Analysis Report Of Odd Sem Results Of 2017-18 With 2016-17	Noted
AGENDA 8: To discuss on new teaching learning methodologies	The IQAC members appreciated proposal and approved the introduction of Flipped Teaching as the new teaching-learning method from the new academic session	Flipped Teaching is implemented from the Academic session 2018-2019

AGENDA 3: To discuss on NIRF ranking

The NIRF sub-committee presented the data that will be submitted to NIRF. The Committee member gave their suggestions and mark improvement in terms of budget allocation, Consultancy, etc. and



requested the NIRF sub-committee to upload NIRF related data in university website latest by 30th Nov 2018.

AGENDA 4: Result analysis of even semester

Coordinator-IQAC, presented the operative Result Analysis Report of EVEN Sem Results of 2018-2019 with 2017-2018

- **B.Pharm 2nd Sem.**

- An increase in Total Grade point A and B was increased to 58% from 54% in comparison to academic year 2017-2018 in PT215 (Human Anatomy and Physiology).
- In Organic Chemistry PT213, 70% students score Grade C where in 2017-2018 no of students was 24%.
- In Pactical Paper Significant improvement was observed in respect to previous year.

- **B.Pharm 4th Sem**

- In Physical Pharmaceutics II (PT416) 10% students Score Grade O wich increased with respect to previous academic year.
- An overall improvement was observed in Industrial Pharmacy (PT 413) a 66% in the cateroty of A and B in respect to academic year 2017-2018 (63%).

- **B.Pharm 6th Sem**

- Satisfactory improvement was observed in Pharmacology (PT608). 56% students score grade A in this subject.
- In Pharmacology Practical (PT698) 77 % Students Score E with increased 21% with respect to previous year.

- **B.Pharm 8th Sem**

- In Industrial Management 26% students Score E indicate an improvement of 5% with respect to academic year 2017-2018.
- No of students Score Grade E is 19% which increased 3% with respect to academic year 2017-2018 for PT818 , Hospital and Clinical Pharmacy.
- An overall improvement was observed in all other subjects.

The members present was satisfied with the presentation and unanimously suggested to apply all the institute's best practices towards teaching and learning to acquire the university medal. Resolved to emphasize on the proposal.

AGENDA 5: To discuss on preparedness of Autonomy visit

The members of the IQAC were informed that the institute has already applied to UGC for Autonomy status in the month of July, 2018. IQACA Coordinator elaborated the following points about the Autonomy Visit:

- a) Preparation of visit at all labs, central facilities, hostels, etc
- b) Preparation of documentation
- c) Preparation of interaction of Students, Parents and Alumni with Autonomy Team

Resolution : The IQAC members suggested that the college must prepare itself for the forthcoming inspection by the UGC team and a mock visit to be conducted



AGENDA 6: To discuss on measures to improve interaction with stakeholders.

Following suggestions were made by the IQAC members :

- i) Feedback mechanism shall be a routine activity and not driven by events.
- ii) For better data collection the formats be made available well in advance.
- iii) Social media platforms also to be explored for improving better perception.
- iv) Revised formats with to the point questions to be implemented

Resolution : It was resolved to emphasize on the suggestions.

Miscellaneous

Coordinator-IQAC reported the members that the first Academic Audit Committee was successfully conducted. Members noted the same with satisfaction

The meeting ended with vote of thanks to the chair.


Dr. Abhijit Sengupta
Chairman-IQAC


Dr. Lopamudra Datta
Coordinator- IQAC

