

Guru Nanak Institute of Pharmaceutical Science & Technology

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2nd Meeting of 2020

INTERNAL QUALITY ASSURANCE CELL

- DATE : FRIDAY 17th April, 2020.
- TIME : 04:00 P.M.
- MODE : Google meet (virtual)

GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY

Date: 01.04.20

NOTICE

The 2nd meeting of Internal Quality Assurance Cell (IQAC) of 2020 Guru Nanak Institute of Pharmaceutical Science & Technology will be held on 17th April, 2020 (Friday) at 4:00 p.m. via virtual platform (google meet: <https://meet.google.com/vwu-qnze-pdb>) to discuss the following agenda:

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|-----------------------|--------------------------------------------------------------------------------------------------------------------|
| Item No. 2.01 of 2020 | To confirm and approve the minutes of the last IQAC meeting held on 10th January, 2020. |
| Item No. 2.02 of 2020 | To note and ratify the action taken report (ATR) of the last IQAC meeting. |
| Item No. 2.03 of 2020 | To discuss conduction of Webinar (using virtual platform) during current COVID-19 pandemic and Lockdown situation. |
| Item No. 2.04 of 2020 | To discuss on Faculty development program to be organized this year. |
| Item No. 2.05 of 2020 | To discuss on Induction Program. |
| Item No. 2.06 of 2020 | To discuss on Digital Platform to upload lecture Videos- as continuation of Learning considering Lock down. |
| Item No. 2.07 of 2020 | Result Analysis of Odd Semester |
| Item No. 2.08 of 2020 | Miscellaneous |

Members are requested to make it convenient to attend the meeting.


01.04.20
Dr. Asis Bala

(Coordinator)

GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY

Date : 17th April, 2020, Friday.

Time : 4:00 p.m.

Sl.	Name of the members	Position in the AC	Signature
1.	Prof. (Dr.) LopamudraDatta, Principal, GNIPST	Chairperson	Present
2.	Prof. (Dr.) AbhijitSengupta, Director, GNIPST	Director of IQAC	Present
3.	Mr. Simarpreet Singh, Director JIS Group	Member (Management)	Present
4.	Prof. (Dr.) SumanaChatterjee, Professor, GNIPST	Teacher Representative	Present
5.	Dr. PreronaSaha, Professor, GNIPST	Teacher Representative	Present
6.	Dr. SriparnaKunduSen, Professor, GNIPST	Teacher Representative	Present
7.	Mr. JaydipRay, Associate Professor, GNIPST	Teacher Representative	Present
8.	Ms. Sumana Roy, Assistant Professor GNIPST	Teacher Representative	Present
9.	Dr. Sila Singh Ghosh, Vice President (Corporate Relations), GNIPST	Senior Administrative Officer	Present
10.	Mr. Kallol Pal, Senior Account Officer, GNIPST	Senior Administrative Officer	Present
11.	Chairman, Panihati Municipality, Panihati	Nominee from Local Society	Absent
12.	Mr. Abhijit Das, Student – GNIPST	Nominee (Student) Member	Present
13.	Ms. Semanti Paul, Student – GNIPST	Nominee (Student) Member	Absent
14.	Mr. SwapanBiswas, Parent	Stakeholder (Parent) Member	Present
15.	Mr. AritraChatterjee, Associate Product Manager, DWD Pharmaceuticals	Nominee (Alumni) Member	Present
16.	Mr. ArghaBasu, Associate, CTS, Kolkata	Nominee (Alumni) Member	Present
17.	Mr. Birendra Kumar Sarkar, Founder Parker's Robinson Pvt. Ltd.	Nominee (Industrialist) Member	Present
18.	Mr. LatitPradhan, Operations Manager, Macleods Pharmaceuticals Ltd.	Nominee (Employer) Member	Present
19.	Prof. BiswajitMukherjee, Professor, Dept. of Pharm. Tech, JU, Kolkata	Academician (External)	Present
20.	Prof. (Dr.) TapanKumar Chatterjee, Dean, JISU, Kolkata	Academician (External)	Present
21.	Dr. AsisBala, Associate Professor, GNIPST	Coordinator	Present

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 17th April, 2020

Member Present:

1. Dr.LopamudraDatta, Principal, GNIPST- Chairperson of IQAC
2. Prof. (Dr.) AbhijitSengupta, Director, GNIPST- Director of IQAC
3. Mr. Simarpreet Singh, Director JIS Group
4. Dr.SumanaChatterjee, Professor
5. Dr.PreronaSaha, Professor-GNIPST
6. Dr.SriparnaKunduSen, Professor-GNIPST
7. Mr.Jaydip Ray, Associate Professor-GNIPST
8. Ms. Sumana Roy , Assistant Professor GNIPST
9. Dr. Sila Singh Ghosh, Vice President (Corporate Relations), JIS Group
10. Mr.Abhijit Das, Student- GNIPST
11. Mr. Kallol Pal, Senior Account Officer, GNIPST
12. Mr. SwapanBiswas, Parent Member
13. Mr. LatitPradhan, Operations Manager, Macleods Pharmaceuticals Ltd.- Employer
14. Mr. ArghaBasu, Associate, CTS, Kolkata-Alumni
15. Mr. AritraChatterjee, Associate Product Manager, DWD Pharmaceuticals-Alumni
16. Mr. Birendra Kumar Sarkar, Founder Parker's Robinson Pvt. Ltd.- Industrialist
17. Prof. (Dr.) TapanKumar Chatterjee, Dean, JISU, Kolkata- Academician
18. Prof. BiswajitMukherjee, Professor, Dept. of Pharm. Tech, JU, Kolkata-Academician
19. Dr.AsisBala, Associate Professor-GNIPST, Coordinator of IQAC

Leave of Absence Granted:

1. Ms.Semanti Paul, Student –GNIPST
2. Chairman, Panihati Municipality

Dr.AbhijitSengupta introduced Dr.LopamudraDutta as the chairperson of IQAC and Dr.AsisBala as the new coordinator for IQAC. Dr.LopamudraDuttaextended welcome to all the invitees present in the meeting of IQAC.Dr.Lopamudra also informed the committee that Dr.AbhijitSengupta will be the Director of IQAC.

Initiating the agenda items the chairperson urged upon all the, members for their valuable contribution and participating towards attainment of excellence and quality in academic and administrative matter of the institution.

Notice of meeting was granted as read, permission sought to start proceedings of the IQAC meeting.

It was resolved that Agenda no 1.00 was noted and ratified.

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 10th January, 2020.

The IQAC discussed and considered the minutes of the last meeting held on 10th January, 2020 copy of which was circulated to the members. No Comments were received in writing.

Resolution : The draft minutes of the meeting held on 10th January, 2020 was confirmed.

AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

The action taken report was presented before IQAC members.

ITEM	RESSOLUTION	ACTION TAKEN
AGENDA 1: To confirm and approve the minutes of the last IQAC meeting	The draft minutes of the meeting held on 11 th October, 2019 was confirmed.	Noted
AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.	Action taken report of the last meeting was discussed in detail by the members present and was approved.	Noted
AGENDA 3: To discuss on improvement on Flip learning	It was resolved to emphasize on the suggestions for improving the Flip Learning.	Flip class was already introduced in UG courses and the New Flip class room was renovated.
AGENDA 4: To discuss about conduction of Finishing School Program for the final year students.	It was resolved to emphasize on the suggestions to organize the Finishing School program at earliest.	Finishing school program planned to organize by Scientific committee of GNIPST
AGENDA 5: To apply for autonomous status	It is unanimously decided by the committee that the institute should apply for autonomy	A committee comprising of Dr.SriparnaKunduSen, Dr.PreronaSaha and Dr.AsisBala is constituted for filling up the Autonomy application form and will be submitted by July 2020
AGENDA 6: To discuss on new format of NAAC Accreditation	It is resolved that as the NAAC accreditation of the institute is valid till March 2021, so the institute will immediately constitute a core team and start working on the new proforma from NAAC	A committee comprising of Dr.SriparnaKunduSen, Dr.PreronaSaha and Dr.AsisBala is constituted for filling up the NAAC application form
AGENDA 7: Discussion about Library E resources	The committee resolved that the institute will subscribe to e-library resources	The institute has procured e-resources from Infotrack Library Solutions and have provided its access to the faculty and students

Resolution: Action taken report of the last meeting was discussed in detail by the members present and was approved.

AGENDA 3: To discuss conduction of Webinar (using virtual platform) during current COVID-19 pandemic and Lockdown situation

The members of the IQAC suggested the following:

1. To organize the webinar through virtual platform.
2. To organize regular co-curricular and extracurricular activities as much as possible through virtual platform.
3. To arrange a kind of workshop for meditation and stress management during the lockdown situation.

Resolution: It was resolved to emphasize on the suggestions.

AGENDA 4: To discuss on Faculty development program to be organized this year.

Following suggestions were made by the IQAC members for Faculty Development during Lock Down situation:

- i) 5 day long FDP with different session of lectures by the Scientist and Academician.
- ii) Similar workshop for meditation and stress management during the lockdown situation for staff and faculty members.

Resolution: It was resolved to emphasize on the suggestions.

AGENDA 5: To discuss on Induction Program

The IQAC members suggested involving the students through theory and virtual practical classes. For the upcoming first year's students; the members suggested to organize the Induction program with proper planning considering the Lock down situation and govt. restrictions.

Resolution: It was resolved to emphasize on the suggestions.

AGENDA 6: To discuss on Digital Platform to upload lecture Videos- continuation of Learning considering the Lock down.

The members of IQAC suggested to develop a Digital Platform to upload lecture Videos- as continuation of Learning considering Lock down situation wherein the students can access the video lecture at any time.

It was unanimously suggested to formulate Digital Platform to upload lecture Videos- as continuation of Learning considering Lock down. As directed to prepare the uniform template for video lecture preparation by the faculty.

Resolution: It was resolved to emphasize on the suggestions.

AGENDA 7: Result Analysis of Odd Semester

Coordinator-IQAC presented the Comparative Result Analysis Report Of Odd Semester Results of 2019-20 with 2018-19

✦ B. Pharm 1stSem

- In Remedial mathematics (M183) 59% students score grade point E, A and B.
- In pharmaceutical analysis (PT103) 69 % of students score grade point E and A.
- In Communication Skill (HU 182) 71% students Score Grade point A.

✦ B. Pharm 3rdSem

- In Industrial pharmacy (PT316) 30% Students score grade E which improved in respect to academic year 2018-2019 with 8% students score Grade point E.
- In Pharmaceutical Microbiology (PT319) an improvement was observed as 25% students score E which is 20% more with respect to academic year 2018-2019.
- In Pharmaceutical Engineering (PT317) 50% students are scored grade E and A which is improved with respect to academic year 2017-18 where 41% students score grade point E and A.


✦ B Pharm 5thSem


- In medical Chemistry I and II (PT513 A AND PT513B) students score 30% and 22% respectively in grade point C.
- In Pharmacology II (PT518) 54% students score in the grade point range E and A which indicate an improvement in the said subject.
- In Pharmaceutical Jurisprudence (PT516) 78% students score the grade point in the range of E and A.

✦ B. Pharm 7thSem

- In Pharmacognosy (PT702) 50% students score E which improves with respect to academic year 2018-2019 which was 7% only.
- Students percentage improves from 11% to 32% in this academic year in Medicinal chemistry (PT703).
- In Industrial pharmacy an improvement from 18% to 44% was observed in comparison to academic year 2018-2019.

The meeting ended with vote of thanks to the chair.


Dr. Asis Bala
(Co-ordinator)


Dr. Lopamudra Datta
(Chairperson-IQAC)