

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 14th OF JULY 2017

Members Present:

1. Mr. Taranjit Singh, Managing Trustee-Guru Nanak Educational Trust
2. Mr. Anup Pal, Quality Assurance Manager-Dey's Medical Stores Pvt. Ltd.
(Nominee from Industry)
3. Dr. Lopamudra Datta, Faculty
4. Dr. Sumana Chatterjee, Faculty
5. Dr. Prerona Saha, Faculty
6. Dr. Asis Bala, Faculty
7. Dr. Sriparna Kundu Sen, Faculty
8. Mr. Jaydip Ray, Faculty
9. Mr. Abhijit Das, Student
10. Dr. Abhijit Sengupta, Chairman-IQAC

Leave of Absence Granted:

1. Chairman, Panihati Municipality
2. Mr. Aritra Chatterjee, Alumni member
3. Ms. Semanti Paul, Student

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The chairperson extended welcome to all the invitees present in the meeting of IQAC

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 7th April, 2017.

The IQAC discussed and considered the minutes of the last meeting held on 7th April, 2017, a copy of which was circulated to the members. No Comments were received in writing.

Resolution : The draft minutes of the meeting held on 7th April, 2017 was confirmed

AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting

The action taken report was presented before IQAC members.



Resolution: Action taken report of the last meeting was discussed in detail by the members present and was approved

ITEM	RESOLUTION	ACTION TAKEN
AGENDA 1 To confirm and approve the minutes of the last IQAC meeting	The draft minutes of the meeting held on 14 th October, 2016 was confirmed.	NOTED
AGENDA 2 To note and ratify action taken report (ATR) of the last meeting.	Action taken report of the last meeting was discussed in detail by the members present and was approved.	NOTED
AGENDA 3 Discussion on Academic Calendar	It is resolved that a well structured Academic Calendar to be prepared and followed from the Academic Session 2017-2018	The Academic Committee has finalized the Academic Calendar and the same is circulated to all concerned and uploaded in the Website
AGENDA 4 Discussion on preparation of Annual Report	It was resolved that a team of 3 faculty members constituting Dr. Sriparna Kundu Sen, Mr. Debabrata Ghosh Dastidar and Dr. Prerona Saha would be given the responsibility of preparing the annual report.	The team has already submitted the draft annual report to the Principal.
AGENDA 5 Result analysis of Odd Semester	IQAC Coordinator presented the result analysis for Odd Semester	NOTED



<p>AGENDA 6</p> <p>To discuss on the implementation of new PCI syllabus</p>	<p>It was resolved to instruct the faculty members to prepare new laboratory manuals for the next session.</p>	<p>The new laboratory manuals are ready for the new academic session.</p>
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AGENDA 3: Discussion on Faculty Development Program

The Committee proposed to organize FDP focusing on research and innovation

It is resolved that 5 Days Faculty Development Programme on "Emerging innovation in Pharmaceutical Science and Research" will be organized

AGENDA 4: To discuss on application for Autonomy

The Committee discussed that the institute should put efforts towards opting autonomy as it will provide greater flexibility towards purely academic development for upliftment of academic standards and excellence. An autonomous institute will be able to develop curriculum to bridge the gap between industry & institute, evolve new methods of assessment of student's performance. Chairman-IQAC stated that an autonomous institute carries a prestigious image for the students and the teachers as it reflects efforts for excellence in academic performances, capability of self governance and enhancement in the quality of education

It is resolved that the institute will apply for autonomy.

AGENDA 5: Implementation of UGC guidelines for Persons with Disabilities

The Committee discussed about the adoption and implementation of Harmonised Guidelines and Space Standards for Barrier free Built Environment for Persons with Disability and Elderly Persons, developed in February 2016 by Ministry of Urban Development, Government of India.

The institutes already have lift, so it was proposed that the institute should create special toilets and purchase a wheel chair. In addition, for visually challenged students, installation of devices such as computers with screen reading software was also recommended.

AGENDA 6: To discuss on uploading of AQAR


The IQAC Coordinator reported that the responsibility of preparation of the AQAR was assigned to a team of two faculty members and that it was completed and uploaded in the website on time.



Resolution : It was noted with satisfaction.

The meeting ended with vote of thanks to the chair.


Dr. Abhijit Sengupta
Chairman-IQAC


Dr. Lopamudra Datta
Coordinator- IQAC

