

MINUTES OF IQAC OF  
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY  
HELD ON 12<sup>th</sup> July, 2019

Member Present:

1. Prof. (Dr.) Abhijit Sengupta, Principal, GNIPST
2. Mr. Simarpreet Singh, Director JIS Group
3. Dr. Lopamudra Datta, Professor, GNIPST- Coordinator, IQAC
4. Dr. Sumana Chatterjee, Professor
5. Mr. Jaydip Ray, Associate Professor-GNIPST
6. Dr. PreronaSaha, Associate Professor-GNIPST
7. Dr. Sriparna Kundu Sen, Associate Professor-GNIPST
8. Ms. Sumana Roy , Assistant Professor GNIPST
9. Dr. Asis Bala, Associate Professor-GNIPST
10. Mr. Abhijit Das, Student- GNIPST
11. Dr. Sila Singh Ghosh, Vice President (Corporate Relations), JIS Group
12. Mr. Kallol Pal, Senior Account Officer, GNIPST
13. Mr. Swapan Biswas, Parent Member
14. Mr. Aritra Chatterjee, Associate Product Manager, DWD Pharmaceuticals-Alumni
15. Mr. Argha Basu, Associate, CTS, Kolkata-Alumni
16. Mr. Birendra Kumar Sarkar, Founder Parker's Robinson Pvt. Ltd.- Industrialist
17. Prof. Biswajit Mukherjee, Professor, Dept. of Pharm. Tech, JU, Kolkata-Academician
18. Prof. (Dr.) Tapan Kumar Chatterjee, Dean, JISU, Kolkata- Academician

Leave of Absence Granted:

1. Chairman, Panihati Municipality
2. Mr. Latit Pradhan, Operations Manager, Macleods Pharmaceuticals Ltd.- Employer
3. Ms. Semanti Paul, Student -GNIPST

The chairman extended welcome to all the invitees present in the meeting of IQAC.

Initiating the agenda items the chairperson urged upon all the, members for their valuable contribution and participating towards attainment of excellence and quality in academic and administrative matter of the institution.

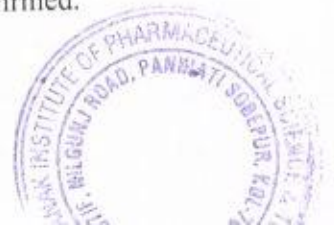
Notice of meeting was granted as read, permission sought to start proceedings of the IQAC meeting.

It was resolved that Agenda no 1.00 was noted and ratified.

**AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 16<sup>th</sup> April, 2019.**

The IQAC discussed and considered the minutes of the last meeting held on 16<sup>th</sup> April, 2019, a copy of which was circulated to the members. No Comments were received in writing.

*Resolution* : The draft minutes of the meeting held on 16<sup>th</sup> April, 2019 was confirmed.



**AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.**

The action taken report was presented before IQAC members.

| ITEM   | RESOLUTION   | ACTION TAKEN   |
|--|--|--|
| <b>AGENDA 1</b><br>To confirm and approve the minutes of the last IQAC meeting               | The draft minutes of the last meeting was confirmed.   | NOTED  |
| <b>AGENDA 2</b><br>To note and ratify action taken report (ATR) of the last meeting.         | Action taken report of the last meeting was discussed in detail by the members present and was approved.   | NOTED  |
| <b>AGENDA 3:</b><br>To report on the Autonomy Visit at the institute                         | It is resolved that the institute will take immediate action on all the suggestions made by Autonomy visit team  | The institute is taking action in terms of upgradation of Lab, library, conduction of Entrepreneurship Development Program, etc. |
| <b>AGENDA 4:</b><br>Purchase of equipment for upgradation of Laboratory                      | It was resolved that Coordinator-IQAC will submit the proposal of phase wise up gradation of the laboratory facility.  | List is prepared for presentation to IQAC members  |
| <b>AGENDA 5:</b><br>Up gradation of library facilities                                       | Discussion on improving the library resources.<br>The committee members suggested to improve the library resources procuring some latest version of Pharmacopeias, text book in all respective theory courses. Resolved to emphasize on the suggestions. | New books purchased as suggested.  |
| <b>AGENDA 6:</b><br>To discuss on the improvement of the research facility of the institute. | It was unanimously suggested to formulate and implement the institutional Research and Development policy.   | Institutional Research and Development policy was formulated and implemented. .  |
| <b>AGENDA 7:</b><br>Result Analysis of Odd Semester 2018                                     | The Committee members noted the same   | Noted  |



*Resolution:* Action taken report of the last meeting was discussed in detail by the members present and was approved.

**AGENDA 3: To discuss on up gradation of Laboratory facility**

Coordinator-IQAC presented the list of equipment to be procured in phased manner as per the following:

**First Phase**

FTIR  
Precision Electronic Balance  
Flourimeter  
Digital PH Meter  
Incubator  
Mechanical Stirrer  
Microscope (Binocular)

**Second Phase**

Microwave Oven  
Precision Melting Point Apparatus  
Tablet Disintegration Test Apparatus  
Capsule Counter  
Magnetic Stirrer With Hot Plate  
Liquid Filling Machine

**Third Phase**

HPTLC  
Atomic Absorption Spectrophotometer  
Dissolution Test Apparatus  
Bio Chemistry Analyser

*Resolution:* It is resolved that the phase wise procurement of the equipment must be completed by December 2020

**AGENDA 4: To discuss about the improvement of Research and Research laboratory towards excellence.**

The members of the IQAC proposed to be more focused on improving R&D activities through Interdisciplinary and collaborative research. It is advised to encourage faculty members to apply for external research and consultancy project.

The IQAC also suggested for improvement of animal house and cell culture lab of the institute so that the molecular biology experiment can be performed. It was also proposed to improve the Drug discovery QSAR research lab for promoting the preclinical research.



As the institute is in process of re-approval from CPCSEA; the member advised to follow the approval process accordingly and follow the guideline of CPCSEA compendium 2018 for improvement of Animal House.

Resolution: It was resolved to emphasize on the suggestions.

**AGENDA 5: To discuss about the improvement of institutional publication in SCOPUS journal**

Scopus indexed / WoS indexed publication is a key indicator for Research and Professional Practice in NIRF ranking; therefore the member of the IQAC suggested to encourage the faculty members for publishing in Scopus indexed / WoS indexed journal with maximum number of self-citation.

It is also advised to improve the Research publication through the conduction of PG and PhD quality research project along with publishing for external grant.

Resolution: It was resolved to emphasize on the suggestions.

**AGENDA 6: To discuss about the placement status**

IQAC Coordinator presented before the committee that as advised by the experts of the Autonomy visit committee, the T&P cell of the institute has placed a significant number of students in Production, QA and QC sector, in 2019 around 8% of our students were placed in the said sector whereas only 3% of students were placed in Production, QA and QC sector in 2018. Again 14% of the students were placed in Pharmacovigilance in 2019, in 2018 no students were placed in this category

Resolved: The Committee noted the same with Satisfaction

**AGENDA 7: To discuss about organization of Faculty Development Program**


The Committee proposed that as the institution is already NBA accredited and is aspiring to become an autonomous institution, it is extremely important to train the faculty and strengthen their knowledge and perception about outcome based education. Hence the committee members have propose to organize FDP focusing on Outcome Based Education

Resolution: It is resolved that 5 Days Faculty Development Programme on "Modernized pedagogy for Outcome Based Education" will be organized.

**AGENDA 08: Miscellaneous**

IQAC Coordinator reported that the AQAR is successfully submitted to NAAC

The meeting ended with vote of thanks to the chair.

  
Dr. Lopamudra Datta  
(Co-ordinator)



  
Dr. Abhijit Sengupta,  
Chairman-IQAC