

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 10th JAN, 2020

Member Present:

1. Prof. (Dr.) Abhijit Sengupta, Principal, GNIPST
2. Mr. Simarpreet Singh, Director JIS Group
3. Dr. Lopamudra Datta, Professor, GNIPST- Coordinator, IQAC
4. Dr. Sumana Chatterjee, Professor
5. Dr. Prerona Saha, Professor-GNIPST
6. Mr. Jaydip Ray, Associate Professor-GNIPST
7. Dr. Asis Bala, Associate Professor-GNIPST
8. Ms. Sumana Roy, Assistant Professor GNIPST
9. Mr. Abhijit Das, Student- GNIPST
10. Ms. Semanti Paul, Student -GNIPST
11. Dr. Sila Singh Ghosh, Vice President (Corporate Relations), JIS Group
12. Mr. Kallol Pal, Senior Account Officer, GNIPST
13. Mr. Swapan Biswas, Parent Member
14. Mr. Latit Pradhan, Operations Manager, Macleods Pharmaceuticals Ltd.- Employer
15. Mr. Argha Basu, Associate, CTS, Kolkata-Alumni
16. Mr. Aritra Chatterjee, Associate Product Manager, DWD Pharmaceuticals-Alumni
17. Mr. Birendra Kumar Sarkar, Founder Parker's Robinson Pvt. Ltd.- Industrialist
18. Prof. Biswajit Mukherjee, Professor, Dept. of Pharm. Tech, JU, Kolkata-Academician
19. Prof. (Dr.) Tapan Kumar Chatterjee, Dean, JISU, Kolkata- Academician

Leave of Absence Granted:

1. Chairman, Panihati Municipality
2. Dr. Sriparna Kundu Sen, Professor-GNIPST

The chairman extended welcome to all the invitees present in the meeting of IQAC.

Initiating the agenda items the chairperson urged upon all the members for their valuable contribution and participating towards attainment of excellence and quality in academic and administrative matter of the institution.

Notice of meeting was granted as read, permission sought to start proceedings of the IQAC meeting.

It was resolved that Agenda no 1.00 was noted and ratified.

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 11th October, 2019.

The IQAC discussed and considered the minutes of the last meeting held on 11th October 2019, a copy of which was circulated to the members. No Comments were received in writing.

Resolution: The draft minutes of the meeting held on 11th October, 2019 was confirmed.



AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

The action taken report was presented before IQAC members.

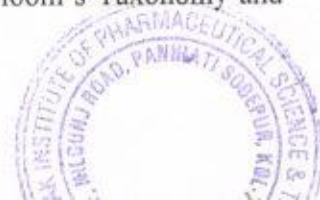
ITEM	RESSOLUTION	ACTION TAKEN
AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 12th July, 2019	The draft minutes of the meeting held on 12 th July, 2019 was confirmed.	Noted
AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.	Action taken report of the last meeting was discussed in detail by the members present and was approved.	Noted
AGENDA 3: To discuss on conduction of National and International Seminar	It was resolved to emphasize on the suggestions.	The proposal in form of IOM Sent to Academic Committee
AGENDA 4: To discuss about involvement of Alumni members and Alumni Association for student's grooming.	It was resolved to emphasize on the suggestions to involve the alumni members and Alumni Association for conducting grooming session at specific time interval in academic year.	The proposal in form of IOM Sent to Academic Committee
AGENDA 5: Result analysis of even semester	The committee noted the same	Noted
AGENDA 6: Discussion on NIRF submission	Data for NIRF 2019 to be submitted within the stipulated time	Data submitted on time

Resolution: Action taken report of the last meeting was discussed in detail by the members present and was approved.

AGENDA 3: To discuss on improvement on Flip learning

The members of the IQAC discussed about the way of Flip learning as per the course and curriculum of the University and the possible way of improvements for better learning to the students.

The chairman emphasized on Flip learning fitting with the revised Bloom's Taxonomy and importance of remembering and understanding is happening in class.



Prof B. Mukherjee explained how Flipped learning pedagogies are advantageous to both students & teachers and explained the way of making the video lecture preparation .

The member of the IQAC unanimously proposed to make uniform template for preparing video lecture and at the same time suggested displaying the possible model questions from the topic to the students.

Dr. L datta proposed the flip teaching as intensive course where students will be rigorously trained to acquire skills along with weekly assignments and sessional test/ examinations.

The interaction based teaching learning approach as recommended by the IQAC member.

Resolution: It was resolved to emphasize on the suggestions.

AGENDA 4: To discuss about conduction of Finishing School Program for the final year students.

The Finishing School is meant to avail the learners with up-to-date Industry Skills and the Current Trades which not only confine to the present but adhere with the future perspective, being far-sighted. It is a step to evolve internal and external characteristic traits of an individual current skill sets to be manifested spontaneously.

As suggested by the IQAC; at least 5 day Long Finishing school program having different session as per requirement may be conducted before course completion of the final year students. The various eminent Speakers from Academia and Industry along with distinguish Alumni members may be invited for the same.

The chairman of IQAC propose for separate session like (i.) Personality Development (ii.) Technical Skills (iii.) Moral Education (iv.) Entrepreneurship development (v.) Application based technology development.

Resolution: It was resolved to emphasize on the suggestions to organize the Finishing School program at earliest.

AGENDA' 5: To apply for autonomous status

The Committee discussed in length about applying for autonomous status of the institute. The Coordinator-IQAC reported that as per agenda no. 3 of the IQAC meeting dated 12th July 2019 procurement of 1st and 2nd phase of procurement of lab equipment is completed. Process for procurement of third and final phase of equipment is already initiated. The institute has also upgraded their library facility. Programs related to Entrepreneurship are conducted regularly. Student's placement percentage in Production, QA and QC sector has also improved significantly. The institute has implemented all suggestions made by the Autonomy visit team in February 2019



Resolved: It is unanimously decided by the committee that the institute should apply for autonomy

AGENDA 6: To discuss on new format of NAAC Accreditation

The Committee discussed on the NAAC Revised Assessment and Accreditation Framework for assessing quality and noted a few principal changes compared to the earlier framework in 2016, as follows:

- from qualitative peer judgment to data based quantitative indicator evaluation with increased objectivity and transparency towards extensive use of ICT confirming scalability and robustness
- introducing System Generated Scores (SGS) with combination of online evaluation (about 70%) and peer judgment (about 30%) in introducing the element of third party validation of data
- in providing appropriate differences in the metrics, weightages and benchmarks to universities, autonomous colleges and affiliated/constituent colleges in revising several metrics to bring in enhanced participation of students and alumni in the assessment process.
- The Chairman asked Coordinator-IQAC, to create a model proforma for the Institutes in order to have a consistency in drafting the minutes of different meetings, for example: Academic Council, Finance Committee, and Board of Governors across the Institute as per NAAC requirements.

Resolution: It is resolved that as the NAAC accreditation of the institute is valid till March 2021, so the institute will immediately constitute a core team and start working on the new proforma from NAAC

AGENDA 7: Discussion about Library E resources


The Committee discussed about the importance of subscribing to electronic library resources. The committee advised that students & faculty resources should be provided with the accessibility of e-resources from outside the University campus.

Resolution: The committee resolved that the institute will subscribe to e-library resources

Miscellaneous

Since no one requested for any other items, the Chairman then expressed his gratitude and thanks to all the members for their presence in spite of their busy schedule and for their whole hearted support, guidance, valuable suggestion and cooperation extended to him during the meeting to attend greater heights and excellence of the Institute.

The meeting ended with vote of thanks to the chair.


Dr. Lopamudra Datta
(Co-ordinator)




Dr. Abhijit Sengupta,
(Chairman-IQAC)