

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 5th OF DECEMBER 2014

Members Present:

1. Mr. Taranjit Singh, Managing Trustee-Guru Nanak Educational Trust
2. Mr. Aritra Chatterjee, Alumni member
3. Dr. Lopamudra Datta, Faculty
4. Dr. Sumana Chatterjee, Faculty
5. Mr. Jaydip Ray, Faculty
6. Dr. Prerona Saha, Faculty
7. Dr. Asis Bala, Faculty
8. Ms. Puja Adhikary, Student
9. Mr. Anup Pal, Quality Assurance Manager-Dey's Medical Stores Pvt. Ltd. (Nominee from Industry)
10. Dr. Abhijit Sengupta, Chairman-IQAC

Leave of Absence Granted:

1. Chairman, Panihati Municipality
2. Mr. Sakshar Saha, Student
3. Dr. Sriparna Kundu Sen, Faculty

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all the members to the second meeting of the IQAC.

Agenda No.1: Confirmation of the minutes of the last IQAC meeting

The minutes of the meeting held on 31/07/2014 are approved by the Members.

Agenda No.2: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/FDP etc

Dr. Abhijit Sengupta suggested that research culture should inculcate in academics and IndustryInstitute interaction is to be strengthened.

IQAC Committee members supported the views of above member and suggestto frame the R&D Policy

IQAC Committee members also suggested conductingat least one Conferences/Workshop/FDP annually for up gradation of the faculty members



Agenda No.3: To inform all staff members about NAAC

All the members were given information about NAAC.

- It is discussed that NAAC is one such autonomous body which assess & accredits institution.
- The basic formalities like filing a LOI, preparation of SSR & SAR are a routine which need to be Accomplished.

Resolution: It was resolved that the institute will apply for accreditation by NAAC and prepare the SSR for the same with immediate effect

Agenda No.4: To assign task for NAAC among the members

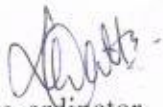
The following staff members are assigned the task of in-charge ship for different criteria of NAAC for the preparation of SSR and SAR.

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| • Curricular Aspects | - Dr. Lopamudra Datta |
| • Teaching and Learning Evaluation | - Dr. Asis Bala |
| • Research Consultancy and Extension | - Dr. Sumana Chatterjee |
| • Infrastructure and Learning Resource | - Mr. Soumya Bhattacharya |
| • Student Support and Progression | - Mr. Debabrata Ghosh Dastidar |
| • Governance and Leadership | - Dr. Sriparna Kundu Sen |
| • Innovative Practices | - Dr. Prerona Saha |

Mr. Taranjit Singh, Managing Trustee-Guru Nanak Educational Trust suggested to prepare a plan of action for NAAC SSR on all the Individual criterions.

Resolution : The above mentioned faculty members are assigned to complete the task of preparing different criteria of NAAC – SSR.

In absence of any other topics of discussion, the meeting ended with vote of thanks to the chair.


Co-ordinator

