

MINUTES OF IQAC OF  
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY  
HELD ON 3<sup>rd</sup> July, 2020

Member Present:

1. Dr. LopamudraDatta, Principal, GNIPST- Chairperson of IQAC
2. Prof. (Dr.) AbhijitSengupta, Director, GNIPST- Director of IQAC
3. Mr. Simarpreet Singh, Director JIS Group
4. Dr. SumanaChatterjee, Professor
5. Dr. PreronaSaha, Professor-GNIPST
6. Dr. SripamaKunduSen, Professor-GNIPST
7. Mr. Jaydip Ray, Associate Professor-GNIPST
8. Ms. Sumana Roy , Assistant Professor GNIPST
9. Dr. Sila Singh Ghosh, Vice President (Corporate Relations), JIS Group
10. Mr. Abhijit Das, Student- GNIPST
11. Ms. Semanti Paul, Student –GNIPST
12. Mr. Kallol Pal, Senior Account Officer, GNIPST
13. Mr. SwapanBiswas, Parent Member
14. Mr. LatitPradhan, Operations Manager, Macleods Pharmaceuticals Ltd.- Employer
15. Mr. ArghaBasu, Associate, CTS, Kolkata-Alumni
16. Mr. AritraChatterjee, Associate Product Manager, DWD Pharmaceuticals-Alumni
17. Mr. Birendra Kumar Sarkar, Founder Parker's Robinson Pvt. Ltd.- Industrialist
18. Prof. (Dr.) TapanKumar Chatterjee, Dean, JISU, Kolkata- Academician
19. Prof. BiswajitMukherjee, Professor, Dept. of Pharm. Tech, JU, Kolkata-Academician
20. Dr. AsisBala, Associate Professor-GNIPST, Coordinator of IQAC

Leave of Absence Granted:

1. Chairman, Panihati Municipality

The chairperson extended welcome to all the invitees present in the meeting of IQAC.

Initiating the agenda items the chairperson urged upon all the, members for their valuable contribution and participating towards attainment of excellence and quality in academic and administrative matter of the institution.

Notice of meeting was granted as read, permission sought to start proceedings of the IQAC meeting.

It was resolved that Agenda no 1.00 was noted and ratified.

**AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 17<sup>th</sup> April, 2020.**

The IQAC discussed and considered the minutes of the last meeting held on 17<sup>th</sup> April, 2020 copy of which was circulated to the members. No Comments were received in writing.

*Resolution:* The draft minutes of the meeting held on 17<sup>th</sup> April, 2020 was confirmed.



**AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.**

The action taken report was presented before IQAC members.

ITEM	RESSOLUTION	ACTION TAKEN
<b>AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 10th January, 2020</b>	The draft minutes of the meeting held on 10 <sup>th</sup> January, 2020 was confirmed.	Noted
<b>AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.</b>	Action taken report of the last meeting was discussed in detail by the members present and was approved.	Noted
<b>AGENDA 3: To discuss conduction of Webinar (using virtual platform) during current COVID-19 pandemic and Lockdown situation.</b>	It was resolved to emphasize on the suggestions.	IOM sent to AC
<b>AGENDA 4: To discuss on Faculty development program to be organized this year.</b>	It was resolved to emphasize on the suggestions.	IOM sent to AC; the initiation for organizing FDP has already been taken by IQAC.
<b>AGENDA 5: To discuss on Induction Program.</b>	It was resolved to emphasize on the suggestions.	IOM sent to AC: Induction Program planned to organize.
<b>AGENDA 6: To discuss on Digital Platform to upload lecture Videos- continuation of Learning considering the Lock down .</b>	It was resolved to emphasize on the suggestions.	Academic repository was prepared.
<b>AGENDA 7: Result Analysis of Odd Semester</b>	Noted	Noted

*Resolution:* Action taken report of the last meeting was discussed in detail by the members present and was approved.

**AGENDA 3: To discuss on NIRF ranking analysis**



The institute ranked in NIRF ranking framework between 50-100 Pharmacy Institute in the year 2020 as ranked as 67<sup>th</sup> in Pharmacy category. The convener of the IQAC proposed for the NIRF analysis for exploring the possible way of further improvement.

The suggestion for comparing the data in each section of NIRF framework with 2020 1<sup>st</sup> rank holder in Pharmacy category "Jamia Hamdard" was also discussed. The IQAC member proposed to conduct the analysis by the NIRF coordinator and team under the guidance of Academic Committee for further improvement.

*Resolution:* It was resolved to emphasize on the suggestions and for forwarding to AC for implementation.

**AGENDA 4: To discuss on Finishing School Program (FSP) to be organized.**

The convener briefly explained the previously organized FSP as an continuous practice for the Institute. Thereafter; the following suggestions were made by the IQAC members for FSP during Lock Down situation:

- i) 5-10 day long FSP may be organized.
- ii) Several session depend on Industry need may be organized.
- iii) Established Alumni members can also be called for the lecture.

*Resolution:* It was resolved to send the proposal for Academic Committee for implementation.

**AGENDA 5: Faculty's participation in the online FDP program.**

- In context to the present pandemic scenario; all the members of the IQAC suggested for faculty's participation for eFDP program organized by NITTR-AICTE ; any other organization or other NPTEL program.
- Online workshops can serve as follow-up to base-line online training courses and provide an opportunity for more focused, in-depth topics as well. The member of the IQAC also recommended to encourage the Faculty for such participation in the e-Workshop.

*Resolution:* It was resolved to send the proposal for Academic Committee for implementation.

**AGENDA 6: To discuss on Faculty interaction with outside world.**

The quality of faculty and Faculty's interaction with outside world has a significant effect on student learning and overall institute development. The IQAC member suggested the following possible way of interaction.

- MOU with other National and International Academia and Industry personal through professional/personal contact.
- Faculty may also act Guest Speaker for other institute of repute.



- More no of collaboration and Collaborative publications to increase research citation and impact.

Resolution: It was resolved to emphasize on the suggestions and to send the proposal for Academic Committee for implementation.

#### **AGENDA 7: Development of Central R&D Lab**

The chairperson proposed to discuss on the development of Central R&D Lab at the institute to facilitate the research activity of the institute. Mr. Simarpreet Singh, Director JIS Group also suggested to develop the Central R&D lab considering the area at top floor of the institute -E wing approx. 250 square meter .

It was decided to develop the lab as earliest fulfilling the present research area of the institute prior approval from Board of Governors and design by R& D committee of the institute as proposed.

Resolution: Resolved to emphasize on the proposal as earliest implementation.


#### Miscellaneous

Since no one requested for any other items, the Chairman then expressed his gratitude and thanks to all the members for their presence in spite of their busy schedule and for their whole hearted support, guidance, valuable suggestion and cooperation extended to him during the meeting to attend greater heights and excellence of the Institute.

The meeting ended with vote of thanks to the chair.

  
**Dr. Asis Bala,**  
**Coordinator**



  
**Dr. Lopamudra Datta**  
**Chairperson**