

MINUTES OF IQAC OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE &
TECHNOLOGY
HELD ON 31ST OF JULY 2014

Members Present:

1. Mr. Taranjit Singh, Managing Trustee-Guru Nanak Educational Trust
2. Chairman, Panihati Municipality
3. Dr. Lopamudra Datta, Faculty
4. Dr. Sumana Chatterjee, Faculty
5. Mr. Jaydip Ray, Faculty
6. Dr. Prerona Saha, Faculty
7. Dr. Sriparna Kundu Sen, Faculty
8. Dr. Asis Bala, Faculty
9. Mr. Sakshar Saha, Student
10. Mr. Anup Pal, Quality Assurance Manager-Dey's Medical Stores Pvt. Ltd. (Nominee from Industry)
11. Dr. Abhijit Sengupta, Chairman-IQAC

Leave of Absence Granted:

1. Mr. Aritra Chatterjee, Alumni member
2. Ms. Puja Adhikary, Student

After granting leave of absence to members as mentioned above, the meeting started.

Welcome by the Chairman

The Chairman welcomed all the members to the first meeting of the newly constituted IQAC. He expressed hope that he would receive necessary cooperation and guidance from all the distinguished members in transacting the business of the IQAC.

Agenda No.1: Self Introduction of the members

The Chairman requested all the members present for self-introduction

Agenda No.2: Appraising the Members about the Composition, Role and Functioning of the IQAC

The Chairman briefly explained the composition, role and functioning of the IQAC as per the NAAC Guidelines of Oct-13. It was decided to share the guidelines amongst all the members concerned

Agenda No.3: To set up the objectives of IQAC of GNIPST

The members finalized upon the following objectives :



Objectives of IQAC

- To ensure that the education offered is highly effective and makes the students employable.
- To assess the functioning of all departments (academic and administration) & provide necessary suggestions for the betterment of performance.
- To collect data and information on various aspects of institutional functioning and the individuals.
- Inculcating values in students.
- Promoting the use of Information & Communication Technology.

Agenda No.3: Miscellaneous

Since no one requested for any other items, the Chairman then expressed his gratitude and thanks to all the members for their presence in spite of their busy schedule and for their whole hearted support, guidance, valuable suggestion and cooperation extended to him during the meeting to attend greater heights and excellence of the Institute.

The meeting ended with vote of thanks to the chair.



Co-ordinator

